



# AUTHORIZATION LETTER

For Collection of Passport and/or Travel Documents from the Tasheer Visa Services Center

## TO WHOMSOEVER IT MAY CONCERN

I, Mr./ Miss/ Mrs. \_\_\_\_\_ (Applicant Name), with Enjaz No. \_\_\_\_\_ hereby authorize Mr./ Miss/ Mrs. (Authorized Representative Name), having the identification proof as mentioned below, to collect my passport and/ or travel documents from the Tasheer Visa Services Center.

Mr. / Miss / Mrs. \_\_\_\_\_ (Authorized Representative Name) will carry along with him/ her, the below documents for collection of my passport:

1. Original Invoice Cum Receipt (ICR) provided by the Visa Services Center during visa application submission.
2. Original, Signed Copy of this Authorization Letter.
3. Original Photo and Signature Identification Proof with the below details:
  - a. Identification Proof Type (Only Government Issued Photo and Signature Identity Card):

\_\_\_\_\_

b. Identification Proof Document/ Card Number: \_\_\_\_\_

Applicant Name:

Authorized Representative Name:

\_\_\_\_\_

\_\_\_\_\_

Applicant Signature:

Authorized Representative Signature:

\_\_\_\_\_

\_\_\_\_\_

### Notes:

- For security purposes, an identity check will be conducted at the Tasheer Visa Services Center with the above-mentioned documents.
- This authorization letter is applicable for collection of the passport and/ or documents only of the Applicant Name and Enjaz No. combination mentioned above.
- In case you have applied as a Family or Group, kindly fill in the authorization letter for each member of the Family or Group.
- The Applicant signature on this Authorization Letter should be the same as available on the Invoice Cum Receipt.
- The Authorized Representative should carry the proof of identity as mentioned in this Authorization Letter.
- The Authorized Representative signature should be the same as available in the Identity Proof document mentioned above.

Report incidents / share your feedback with us  
at [corporatesecurity@tasheer.com](mailto:corporatesecurity@tasheer.com)

